

**TOWN OF BENNETT, COLORADO
BOARD OF TRUSTEES
Regular Meeting
April 27, 2021**

1. CALL TO ORDER

The Board of Trustees of the Town of Bennett met in regular session on Tuesday, April 27, 2021 via hybrid meeting. Mayor Royce Pindell called the meeting to order at 7:00 p.m. The following persons were present upon the call of the roll:

Mayor: Royce Pindell

Trustees Present: Darvin Harrell
Whitney Oakley
Rich Pulliam
Denice Smith
Donna Sus
Larry Vittum

Staff Present: Trish Stiles, *Town Administrator*
Rachel Summers, *Deputy Town Administrator*
Taeler Houlberg, *Assistant to the Town Administrator*
Alison Belcher, *Public Relations Coordinator*
Sara Aragon, *Community Development Manager*
Robin Price, *Public Works Director*
Deb Merkle, *Executive Services Supervisor*
Dan Giroux, *Town Engineer*
Gabrielle Renner, *Town Traffic Engineer*
Ricky Martinez, *Utility Services Supervisor*
Melinda Culley, *Town Attorney*
Christina Hart, *Town Clerk*

Public Present: Kathy Smiley

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Royce Pindell.

3. APPROVAL OF AGENDA

MAYOR PRO TEM HARRELL MOVED, TRUSTEE VITTUM SECONDED to approve the agenda as presented.
The voting was as follows:

YES: Oakley, Pindell, Pulliam, Smith, Sus, Vittum, Harrell

NO: None

Mayor Royce Pindell declared the motion carried by unanimous vote.

4. CONSENT AGENDA

MAYOR PRO TEM HARRELL MOVED, TRUSTEE VITTUM SECONDED to approve the consent agenda as presented.

YES: Pindell, Pulliam, Smith, Sus, Vittum, Harrell, Oakley

NO: None

Mayor Royce Pindell declared the motion carried by unanimous vote.

A. **Action:** Approval of April 13, 2021 Regular Meeting Minutes.

B. **Action:** Resolution No. 871-21 – A Resolution Approving an Assignment to the Subdivision Agreement (SA) for Bennett Ranch Filing No. 1

C. **Action:** Resolution No. 872-21 – A Resolution Approving Amendment One to Intergovernmental Agreement (IGA) with the County of Adams for Animal Management Services.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

There were no public comments.

5. REGULAR BUSINESS

A. Action/Discussion

1. Cross Control Connection

Robin Price, Public Works Director, reported to the Board of Trustees, per State Regulation 11.39, each water distributor is required to have a Backflow Prevention and Cross Control Connection Plan (BPCCC) in place to comply with the State rules and regulations. As the Town develops the BPCCC, approval of an ordinance will be necessary to enforce and comply with the State regulations.

An ordinance to support the BPCCC has been compiled by Town staff and Direct Discharge and specifically fits Town needs, including the ability for the Town to enforce the rules and regulations set forth by CDPHE. This ordinance was developed with the help of templates supplied by CDPHE and an area municipality. It is currently in review for any final changes by the Town Attorney.

The intent of the ordinance is to allow for the Board of Trustees to protect the Town's water system from contamination or pollution by backflow from an owner's internal distribution system or water system. It also provides for the maintenance of a continuing program of cross

connection control, which will systematically prevent the contamination or pollution of the Town's water system.

No action is required from the Board of Trustees at this time. Staff will bring the final ordinance before the Board for consideration and final approval during the May 11th Board meeting.

2. Acknowledgement of Town of Bennett Staff

Mayor Pindell recognized Rachel Summers, Deputy Town Administrator with a proclamation acknowledging her dedication to the Town of Bennett for the last ten years of her career. Ms. Summers was nominated and received an honorable mention from the Colorado City & County Management Association for the Assistant of the Year award, for the year 2021.

Ms. Summers has orchestrated the finalization of many important and substantial projects that have helped the Town grow in a way that has promoted efficiency and safety, while maintaining the small town feel.

The Town of Bennett staff also desire to celebrate this accomplishment and thank Ms. Summers for all she has achieved. The Town of Bennett is grateful for Rachel Summers' immense dedication as the Town of Bennett Deputy Town Administrator and offer sincere congratulations on the Assistant of the Year Honorable Mention for the Colorado City and County Management Association.

6. TOWN STAFF REPORT

Assistant to the Town Administrator

Taeler Houlberg, Assistant to the Town Administrator reported on the following:

- The Town's local business community has shown immense resiliency over the last year; however, we recognize that some are still on the path to recovery and businesses may not be able to contribute to Bennett Days as in past years. In order to establish a safeguard for event funding and to ensure that we can host a celebration that the community deserves, staff recommends that the Town contribute to Bennett Days 2021 in an amount not to exceed \$15,000. The Town is actively seeking sponsorship for Bennett Days this year. The additional funding from General Fund Balance will allow the event to continue forward even if sponsorship is not as strong as it has been in previous years.

7. TOWN ADMINISTRATOR REPORT

Town Administrator

Trish Stiles, Town Administrator reported on the following:

- The Tier II water violation notice from Colorado Department of Public Health and Environment (CDPHE) will be mailed to the Town of Bennett residents. The notice will be accompanied with a letter of clarification from the Town of Bennett.
- Lance Grothe will be making his annual donation of a tree for arbor day. The tree will be planted in the Brothers Four Park.
- The Town of Bennett will be hosting an Engage, Shape, Build event on May 19, 2021 from 5:30 – 6:30 p.m. at the Bennett Community Center. COVID-19 restrictions will be in place.

- Ms. Stiles invited the Board of Trustees to the upcoming Town staff appreciation bar-b-que on May 11, 2021. The staff bar-b-que will be outside at Town Hall.
- Ms. Stiles and Trustee Vittum will be attending the Adams County Sub Regional Transportation Forum on April 28, 2021.
- COP Bond Insurance; no special meeting is required. The site lease agreement will not be the 10-year extension per the original request. The amended ordinance will come before the Board of Trustees during the May 11, 2021 board meeting.
- Adams County Commissioners are asking for a letter of support for the 17th Judicial District 2022 community project funding. Money will be dispersed to counties for expansion of domestic violence support.
- The water referee shifted the case back to the Judge. The Town is on track for a trial process.

8. TRUSTEE COMMENTS AND COMMITTEE REPORTS

Larry Vittum

Trustee Vittum reported on the following;

- Attended Department of Regional Council of Government (DRCOG) on April 21st.
- Colorado Department of Transportation (CDOT) has a program called Main Street. This funds projects that fit within a certain criterion. The deadline for the application if May 14, 2021.

Royce Pindell

Mayor Pindell reported on the following;

- Is there a Town of Bennett noise ordinance that specifies Jake brakes?
- COVID-19 meetings with Tri-County Health have tapered off.
- Will receive legislative update from the Metro Mayors and Colorado Municipal League (CML) update in the next couple of weeks.


9. ADJOURNMENT

TRUSTEE PULLIAM MOVED, TRUSTEE OAKLEY SECONDED to adjourn the meeting. The meeting was adjourned at 7:44 p.m. Voting was as follows:

YES: Pulliam, Smith, Sus, Vittum, Harrell, Oakley, Pindell

NO: None

The Mayor declared the motion carried by unanimous vote.

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Royce D. Pindell, Mayor

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Christina Hart, Town Clerk